HSBC

Cheque Outsourcing Service (COS): Cheque Return Request Form

ATTN: Cheque Outsource Service Team The Hongkong and Shanghai Banking Corporation Limited 195 One Bangkok Tower 4, 40th – 42nd Floors, Wireless Road, Lumpini, Pathum Wan, Bangkok, 10330 Fax: 02-353-7333	Date: Company: Contact Person: Tel: Fax:

We, _____, account number _____, hereby request The Hongkong and Shanghai Banking Corporation Limited, Bangkok branch (the "Bank") to return cheque (s) with below details to us at the address given to the Bank.

No.	Payee Name*	Amount (THB)*	Cheque Number.*	Cheque Date*
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

We acknowledge that the said cheque (s) will be delivered:

By: ☐ Customer's Messenger Name _____
ID _____

☐ Bank's Messenger

Remark: *The request form needs to be sent to the Bank before 14:00 for physical cheque(s) return on the next banking day.* *The field marked with * is mandatory*

If there is any related charge, we further authorise the Bank to **debit** the same from our account as designated above.

Authorised Signature and Company Seal (if any):

_____

Bank Use Only

W/S ID	Deal #	Capt. by	Appr. by	Count
Signature Verified by		**Fax Indemnity Held**		**Call Back Service**
		Yes	No	Time: